

## Our Mission

Prevent. Promote. Protect. Public Health is our Passion!



**Public Health**  
Prevent. Promote. Protect.  
Zanesville-Muskingum County

10/30/2020

Dear Parents/Guardians:

The Zanesville-Muskingum County Health Department (ZMCHD) has been notified of one confirmed case of the coronavirus disease (COVID-19) at West Muskingum Elementary School. Out of our responsibility to you and your family, we are sending this notification to inform you that students and staff may have been exposed to COVID-19. Please remember that a confirmed case does not mean your child has been exposed.

At this time, West Muskingum Elementary School is working closely with ZMCHD to take the appropriate steps to manage the situation. This process includes identifying all individuals who were exposed to the confirmed case. If your child was exposed to the confirmed case, you will be contacted by the health department. You will receive directions on how to quarantine.

To protect the confidentiality of all students and staff, faculty is not permitted to give out personal information related to this matter.

We would like to take this opportunity to encourage our families to continue practices that prevent exposure and the spread of COVID-19. These include:

1. Wearing a mask whenever you are in public
2. Avoiding close contact with people who do not live in your household
3. Frequent and proper hand washing and hand sanitizer use.
4. Staying home if you feel sick

Please visit CDC for more information on [Talking to Children about COVID-19](#) and [Back to School Planning for Parents](#).

The safety of students and staff is the biggest priority for West Muskingum Elementary School and it will continue to work with ZMCHD, monitor this situation, and take the necessary steps to keep the school healthy and safe.

Please contact us with questions and concerns. Please call us at 740-454-9741, email us at [covid19@muskingumcountyoh.gov](mailto:covid19@muskingumcountyoh.gov), or visit our website [www.zmchd.org](http://www.zmchd.org) for updates.

Sincerely –

Jack Butterfield, MD, Medical Director

**Health Department**  
205 N. 7th Street  
Zanesville, OH 43701

Ph: 740-454-9741  
Fax: 740-455-6726  
[www.zmchd.org](http://www.zmchd.org)

**Board of Health**  
Jennifer Agin, CPA, CGMA, MT  
James Brown, JD  
Paul Nestor  
Abby Nguyen, RN, BSN, MBA, DBA  
James Shepherd, MEd, CET  
Linda T. Swan, MD